

# Admissions

## Admission

North Central University welcomes applications from persons who are committed to Christ. Applicants must be a graduate of an accredited high school or have the equivalent of a high school diploma, such as a General Education Development (GED) examination, to attend North Central. Academically, it is recommended that students achieve at least a “C” average on all high school work. A student with an academic record below a “C” average may be considered for admission on a provisional status. North Central University does not discriminate against any student on grounds of race, color, national or ethnic origin, sex or disability.

## Notification

After receiving all of the required application forms (see list below), North Central University will notify the applicant concerning his or her acceptance or non-acceptance within two weeks. After acceptance, the student will be sent class registration and housing application materials.

## Application Deadlines

Application for admission may be submitted any time after completion of the junior year in high school. An Admissions Packet, which contains the necessary application forms, may be requested from the Admissions Office and is also available at [www.northcentral.edu/apply](http://www.northcentral.edu/apply). The application deadline for fall semester is June 1. The application deadline for spring semester is December 1. Applications received after these deadlines will be considered on a space available basis. Students may request financial aid information and applications from the Financial Aid Office and at [www.northcentral.edu/finaid](http://www.northcentral.edu/finaid). To be eligible for financial assistance, a student must first be accepted for admission to the University. Aid will be awarded on a first-come, first-served basis as funds are available. A student desiring financial aid should apply as early as possible in the year he or she plans to attend.

## International Students

International students must complete the admissions process

## Steps to Apply for Admission

Each applicant for admission to North Central University must submit the following items to the Admissions Office:

- 1. Application for Admission.** (\$25 fee required.)
- 2. Pastor's Recommendation Form.** This form should be completed by one of the pastors in the applicant's local church who has known him or her for at least six months and is not a relative. The Pastor's Reference Form should be mailed directly to the Admissions Office by the pastor.
- 3. Academic Recommendation Form.** This form should be completed by a teacher, guidance counselor or school administrator who knows the student. Transfer students should have a college professor or administrative staff member complete the form. Individuals who have been out of school and employed should have their employer complete the form. Recommendation forms completed by relatives will not be accepted.
- 4. High School Transcript or GED Scores.** Applicants should contact their high school counselor and request that an official copy of their high school transcript be forwarded to the Admissions Office. A 2.2 cumulative GPA is required for regular admission. GPAs below 2.2 can be considered for admission on a provisional basis. A final high school transcript must be sent after graduation. Students who have completed the GED must forward a copy of their scores to the Admissions Office.
- 5. College Entrance Exams.** ALL students must forward results from either the American College Testing (ACT) examination or the Scholastic Assessment Test (SAT). An ACT score of 18 or above (or an SAT math and critical reading total score of 850 or above) is required for regular admission. Test scores below these can be considered for admission on a provisional status.
- 6. College Transcripts.** Official transcripts of all college-level work must be submitted as soon as possible to the Admissions Office.
- 7. Verification of Immunization.** Minnesota Law requires that all students born after 1956 and enrolled in a public or private post secondary school in Minnesota be immunized against diphtheria, tetanus, measles, mumps and rubella. Students wishing to file an exemption to any or all of the required immunizations must produce verification of exemption, certified by a physician's signature. Documentation must be provided by the student and submitted within 45 days of the beginning of the term in order to remain enrolled.

as outlined below. North Central requires all international students to deposit sufficient funds to cover one year's room, board, tuition and fees. In addition, the University requires that all international students have a financial sponsor who is a United States citizen. The sponsor must agree to be responsible for all debts acquired by the applicant while in this country. (Canadian students are exempt from this requirement.) These requirements must be met before a Certificate of Eligibility for Student Status (Form I-20) is issued by the University.

Students for whom English is not their native language are required to take the Test of English as a Foreign Language (TOEFL) and submit their scores to the Admissions Office. A score of at least 200 is recommended for admission to North Central University. It is suggested that a foreign student apply for admission to North Central before March 1 preceding the fall semester in which they wish to enroll.

### Re-admission

Those students who have not attended North Central for one or more semesters and who wish to return must present an Application for Re-admissions form to the Admissions Office. Acceptance is contingent upon clearance from previous academic, financial and student life obligations. For any re-applicant who left with six or less credits on his/her original program, permission "may" be granted from the Registrar to return under the original Degree Analysis requirements. All other re-applicants must re-enter under the current catalog requirements.

### Transfer Students

North Central University will consider, for transfer purposes, credits earned at other accredited colleges and universities of "C-" (70%) grade quality or above for comparable courses within the NCU curriculum. These transfer credits will not affect the

## Campus Visit

Prospective students are encouraged to visit North Central University for a tour of the campus. Admissions staff persons are available to meet with you Monday through Friday 8 a.m. to 5 p.m. Appointments can be scheduled through the Admissions Office by calling 800.289.6222.

While on campus, guests can attend classes, chapel, talk with an admissions counselor and meet with students and faculty members. Housing can be provided on campus for one

night for single visitors; and cafeteria meals are also provided.

A special time to visit the campus is during fall (October) or spring (March) College Days. These events are held for the benefit of high school juniors and seniors exploring college opportunities. During College Days, guests are invited to spend the night on campus and receive three complimentary meals. Reservations must be made at least one week in advance of this event.

student's grade point average from North Central University.

Persons applying for transfer of credits from non-accredited institutions are reviewed on an individual basis. The student must attend North Central for one complete semester with "C-" (70%) or above work before a final evaluation is made. Such students should anticipate spending a minimum of one year in residence to be eligible for a degree or diploma.

See Appendix B on page 195 for more details.

### Home School Graduates

North Central welcomes home school students who have completed studies equivalent to a high school diploma. Since each home school program is unique and high school graduation requirements vary by state, we work with home school students on an individual basis. Please contact the Admissions Office to discuss your specific situation.

### Veterans

Veterans, war orphans and dependents of disabled veterans who plan to attend college and claim benefits under any of the federal or state educational programs should apply directly to the Veterans Administration office for a Certificate of Eligibility. This should be presented to the Registrar's Office at North Central University. Veterans should be prepared to meet the usual requirements of all students at the time of financial registration since education allowances are paid to the veterans by the Veterans Administration, and the first monthly payments are normally not received until 60 to 75 days after the beginning date of the semester. Questions regarding benefits should be directed to the Registrar's Office.

### Audit Classes

A person 17 years of age or older who is interested in studying the Bible and related subjects may enroll for personal enrichment. No grade or academic credit is given. Also, no exams are given and no work is assessed. Audit classes cannot later be converted to a for-credit course. The cost for auditing is one-third of the regular tuition rate. Audit-only students are limited to a maximum of 30 credits and do not receive access to University services such as the Computer Lab, Academic Success Center, advising or the Student Life Office.

### Evening/Weekend Class Program

North Central welcomes applications for evening and weekend classes from persons who are born-again Christians. Applicants must regularly attend a local church or assembly and must be a graduate of an accredited high school or have the equivalent of a high school diploma (GED).

After students have taken 6 credits in our evening/weekend program, they must make official application with the Admissions Office to continue taking classes for credit at the college. See "Steps to Apply for Admission" on page 12.

## Students With Disabilities

North Central University is committed to provide for the needs of students with disabilities under section 504 of the Rehabilitation Act of 1973 and the American with Disabilities Act of 1990. It is the policy of North Central University to make appropriate services available for accommodations of any student with a documented disability. It is the responsibility of the student to seek assistance and make his or her needs known to University personnel. Students are required to notify the director of the Academic Success Center of their individual needs. Accommodations will be made on an individual and flexible basis. Services provided will include counseling, information and academic assistance and support.

## Provisional Admission (Academic)

North Central has the following academic admission standards:

- A high school transcript with a minimum Grade Point Average of 2.2
- A minimum ACT composite score of 18 or SAT math and critical reading total score of 850

Provisional admission is available for students who do not meet the academic admission standards listed above. Students who are accepted provisionally will be required to meet the following requirements during their first year at North Central:

1. Take the 2-credit Systematic Learning course during their first semester at North Central. This course is designed to help students develop and improve the study skills they will need for college-level work.
2. Provisional admits will be limited to no more than 12 credits per semester during their first two semesters.
3. Participate in all required academic advising sessions (3-4 times per semester).

The 12-credit per semester restriction will be lifted after a student has passed the Systematic Learning course and has completed two semesters with a cumulative GPA of 2.0 or better. If a student does not pass the Systematic Learning course within the first two semesters or has a cumulative GPA below 2.0 after two semesters, that student will be subject to possible academic dismissal from the University. Our desire is to help each student be successful. The Systematic Learning course, academic advisor and the Academic Success Center (tutoring services) are services that we provide to help provisionally admitted students succeed academically at North Central.