

**Staff Meeting Minutes**  
**T.J. Jones Information Resource Center**  
**November 10, 2006**

**Present:** Joy Jewett, Jessica Pentz, Kara Larson, Keith Cich, and Elinor Booth.

**Absent:** Gail Evans and Polly Crandall

**Prayer:** Prayer requests were taken. Keith prayed.

The minutes of November 3, 2006 were read and approved with some grammatical changes.

**Lunch with a Librarian:**

Staff decided to move the next Lunch with a Librarian to next Thursday November 16. This is to be respectful of the prayer and fasting that takes place during the noon hour. Next semester will be discussed at a later date.

**Lucky 13th:**

Everything is ready for the big day coming up. A list of supplies that the Staff needs was made and distributed to the proper staff member. The Weekend Supervisor will be bringing the speakers for music to the Reference Desk.

**Augustana Connect:** Christmas decorating will begin Wednesday the 15<sup>th</sup>. Staff discussed various logistical problems. Staff decided on a menu as well.

**Christmas Banquet:** Due to a conflict with Songs of the Season, a new date was discussed for the Christmas banquet. A date will be decided at the Student Meeting on November 11, 2006.

**Book Recommendation**

**Shelf:** The book shelf is already full of great recommendations from the Staff and student workers. People are starting to check out some of the books that we have put up there. This will continue throughout the year.

**Student Staff Meeting:**

The agenda for the Student Staff Meeting was approved with more topics to talk about with the students. Pizza will be provided for them after the meeting.

**Next Meeting:** The next staff meeting will be Monday November 20, 2006 at 9:45am

Respectfully submitted,  
Kara Larson  
cc: Dr. Burkman

