



**2009-2010
International Student
Admissions Policy**

*Admissions Office
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North Central University welcomes students from other countries who show promise of benefiting from educational opportunities in the United States. The following information is prepared for the guidance of prospective students from other countries.

I. International student applications will be considered for admission to North Central University after all of the following documents are received:

1. Application Form, \$25 Application Fee, Pastoral and Character Reference

International Students are encouraged to apply online.

2. Official Records of Previous Study and ACT or SAT Scores

Complete credentials from all high schools, secondary schools, colleges, universities, normal schools or technical schools attended must be submitted. These credentials should indicate the certification, degree or diploma earned (if any), a listing of all subjects studied and the grades or letters or marks that were achieved in examinations. If these documents are in a language other than English, it will be necessary for all documents to be accompanied by an official translation into English.

The ACT or SAT (college entrance exams) must be taken for admittance to North Central University. Scores from these exams should be sent to the Admissions Office at North Central University. See General Admissions Requirements for specific information regarding ACT/SAT tests.

3. English Certification (for all students who English is not their first language)

If English is not the applicant's first language, the student will need to submit the scores of their English Certification Test (TOEFL). Information regarding the TOEFL can be found at the TOEFL website. A score of at least 170 for the computer test, 61 for the internet-based test, and 500 for the paper test is recommended for admission to North Central University.

**Test of English as a Foreign Language (TOEFL)
Educational Testing Service
Princeton, NJ 18540 U.S.A.**

This test is normally administered four times a year; consequently, the candidate is advised to make inquiry well in advance of the date of anticipated study in the United States.

After all of the above steps have been completed by the student and received by North Central, the admissions file will be reviewed. Students will be advised of their admissions status within two weeks.

II. Once the applicant's file is approved, the international applicant is required to submit the following financial statements before an I-20 will be issued:

A. Form F-1

All students interested in applying to North Central University must have the funds available to meet the cost of an education program in the United States. The purpose of the Financial Statement Form F-1 is to indicate that the international student has the financial resources available to meet the costs of tuition, fees, room, board, incidental expenses and the cost of round trip transportation from his/her native country.

B. Verification of Personal Funds

We must have proof of funds on file in the form of an official bank statement (with a dollar figure in U.S. funds). If your U.S. sponsor will be funding your education, we will need their proof of funds.

C. Sponsor

If international students do not have proof of funds, they must have a financial sponsor who is a United States citizen. This individual must complete an Affidavit of Support Form, which will be sent by the college to the individual offering support. Completions of this form verifies that the sponsor will be responsible for all college and living expenses accrued by the student while living in this country that he/she cannot meet personally.

D. Deposit of Funds

All students attending North Central University on a student visa are required to have **\$5,000** deposited at North Central before immigration papers can be completed. As soon as this amount has been deposited, and I-20 form will be completed notifying the Immigration and Naturalization Service of your transfer to North Central. *Canadian citizens are exempt from this policy.*

III. Additional International Student Policies

A. Course Load Requirements

International students admitted to the United States are required by law to be registered as full-time students carrying a minimum of 12 credit hours of academic work per semester.

B. Student Employment

First year international students are not allowed to work off-campus. Jobs on campus are available, but federal regulations state that students are not allowed to work more than 20 hours per week while school is in session.

Second year international students and beyond may also work on-campus or they may work off-campus through a program known as Curricular Practical Training, wherein a student would garner a job offer related to their respective major and then be allowed to work either part-time or full-time off campus.

C. Housing

International students will be required to abide by the regular housing policy as set forth in the college catalog. Married students can either live off campus or live in on-campus apartments (Orfields or Elliot East). Single students over the age of 23 will be required to live off campus or in the on-campus apartments. Single students under the age of 23 are required to live in the residence halls on campus.

IV. After Completion of Studies

It is expected that international students will return to the country of their origin upon completion of their course of study at North Central.