

COLLEGE WORK-STUDY JOB DESCRIPTION

NAME OF DEPARTMENT: Security

NAME OF WORK-STUDY SUPERVISOR: Josh Urlaub

WAGE RATE: \$7.50 (Work-study wage is \$7.50 per hour, the department may have an increased pay scale that is above work-study wages depending on position and shift).

LENGTH OF EMPLOYMENT: 2008-2009 academic year (August 27, 2008 - May 6, 2009)

PURPOSE OF JOB: To provide support to this department in any or all of the ways described in the duties and responsibilities listed below.

DUTIES AND RESPONSIBILITIES:

Security Officers at North Central University are hired to secure campus facilities, report crimes and policy infractions, as well as monitor the safety of the college, community, and campus grounds.

OVERALL JOB QUALIFICATIONS:

1. Good physical condition
2. Good written and verbal communication skills
3. Should have a standard hearing average threshold, without correction, of no worse than 40 decibel loss on the average at 500, 1000, 2000, and 3000 hertz frequencies in better ear
4. No prior felony convictions : Pass state and federal background check
5. Must be able to work in uncomfortable weather
6. Have a high degree of integrity
7. Be eligible to drive
 - 3 year history (i.e. have US license for 3 years)
 - No accidents (can have one no-fault if over 21 years old)
 - No moving violations 20+ mph over speed limit (can have one moving violation if over 21 years old)
 - 18-20 perfect record