



## COLLEGE OF CHURCH LEADERSHIP

### Site Final Semester Evaluation

<b>GENERAL INFORMATION</b>	
Intern's Name	Date Evaluation completed:
Site Supervisor's Name	
Organization / Church Name	
<b>Instructions:</b> Please evaluate the ministry practices of this student at the termination of the internship. Select the number from 1 to 5 that represents your opinion on the following scale: <b>very effective – 5, acceptably effective but with room for improvement – 3, and not at all effective – 1.</b>	

<b>PERSONAL HABITS</b>	<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
Dress appropriately, clean	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cares for personal hygiene	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organizes use of time well	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>RELATIONSHIPS</b>	<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
Shows genuine compassion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Expresses ideas tactfully	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Builds enduring friendships	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Offers criticism constructively	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Receives criticism well	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Respects ideas of others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>TASK PERFORMANCE</b>	<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
Prompt in appointments	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Understands what the task is	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Prepares well for the task	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cooperates with other team members	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resourceful in planning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Demonstrates leadership qualities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Keeps confidences	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### WHAT IS YOUR EVALUATION OF

1. The manner in which the intern carried out his/her assigned responsibilities? Describe fully.
2. The manner in which the intern related to you as his/her supervisor (attendance at supervisory sessions, teachability, responsible reporting, attitudes, etc.)?
3. The intern's personal motivation and commitment to work and service?
4. The intern's potential in the area of service (in terms of apparent strengths, gifts, and/or possible weaknesses)?
5. Recommendations for the intern's further development?

☐ We have discussed this evaluation and the intern has shared their evaluation of the experience also.

\_\_\_\_\_  
Intern

Date:

\_\_\_\_\_  
Site Supervisor

Date:

**After discussion with the intern, upload the completed form to Moodle.**  
**\*\* REMEMBER: this form must be signed by both the site supervisor and the intern. \*\***  
**Thanks! Questions: [intern@northcentral.edu](mailto:intern@northcentral.edu)**