
North Central University welcomes students from other countries who show promise of benefiting from educational opportunities in the United States. The following information is prepared for the guidance of prospective students from other countries.

I. International student applications will be considered for admission to North Central University after all of the following documents are received:

1. Application Form, \$25 Application Fee, and Character Reference

International Students are encouraged to apply online.

2. Official Records of Previous Study

Complete credentials from all high schools, secondary schools, colleges, universities, normal schools or technical schools attended must be submitted. These credentials should indicate the certification, degree or diploma earned (if any), a listing of all subjects studied and the grades or letters or marks that were achieved in examinations. If these documents are in a language other than English, it will be necessary for all documents to be accompanied by an official translation into English. Minimum requirement: 2.2 GPA on a 4.0 scale

International Transfer Credit— In order to have your international transcripts evaluated you must go through one of the Referral Evaluation Agencies approved by the American Association of Collegiate Registrars and Admissions Officers ([AACRAO](#)) .

3. ACT or SAT Scores

The ACT or SAT (college entrance exams) must be taken for admittance to North Central University. Scores from these exams should be sent to the Admissions Office at North Central University. Minimum requirement: ACT – 18, SAT – 850 (excluding the writing portion)

4. English Certification (for all students who English is not their first language)

If English is not the applicant's first language, the student will need to submit the scores of their English Certification Test (TOEFL). A score of at least 61 for the internet-based test, 170 for the computer test, and 500 for the paper test is recommended for admission to North Central University. This test is normally administered four times a year; consequently, the candidate is advised to make inquiry well in advance of the date of anticipated study in the United States.

IELTS (for all students who English is not their first language).

The student may also choose to take the International English Language Testing System (IELTS) certification exam. A score of 6.5 is required for admission.

Test of English as a Foreign Language (TOEFL)

Educational Testing Service

Princeton, NJ 18540 U.S.A.

After all of the above steps have been completed by the student and received by North Central, the admissions file will be reviewed. Students will be advised of their admissions status within two weeks.

II. Once the applicant's file is approved, the international applicant is required to submit the following financial statements before an I-20 will be issued:

A. Form F-1

All students interested in applying to North Central University must have the funds available to meet the cost of an education program in the United States. The purpose of the Financial Statement Form F-1 is to indicate that the international student has the financial resources available to meet the costs of tuition, fees, room, board, incidental expenses and the cost of round trip transportation from his/her native country.

B. Verification of Personal Funds

We must have proof of funds on file in the form of an official bank statement (with a dollar figure in U.S. funds). If your U.S. sponsor will be funding your education, we will need their proof of funds.

Or

Sponsor

If international students do not have proof of funds, they must have a financial sponsor who is a United States citizen. This individual must complete an Affidavit of Support Form, which will be sent by the college to the individual offering support. Completions of this form verifies that the sponsor will be responsible for all college and living expenses accrued by the student while living in this country that he/she cannot meet personally.

C. Deposit of Funds

All students attending North Central University on a student visa are required to have **\$5,000** deposited at North Central before immigration papers can be completed. As soon as this amount has been deposited, and I-20 form will be completed notifying the Immigration and Naturalization Service of your potential attendance to North Central. *Canadian citizens are exempt from this policy.*

III. Instructions for attaining your visa & U.S. entry

A. I-20 Form

After you are accepted to North Central University and we have received a Form F-1, the verification of personal funds or affidavit of support form, and your \$5,000 deposit, we will send you your I-20 Form.

B. Form I-901

Fill out Form I-901 and sent it, along with a \$200 check or money order made out to ***I-901 Student/Exchange Visitor Processing Fee*** to:

I-901 Student/Exchange Visitor Processing Fee

P.O. Box 970020

St. Louis, MO 63197-0020

Make sure that your name and S.E.V.I.S. Identification Number, located in the top, right corner of page 1 of your I-20 Form are on the check or money order. All checks and money orders must be made in U.S. dollars and drawn on a bank located in the United States.

Print a copy of the I-901 form or complete the form online at <http://www.ice.gov/sevis/i901/>.

C. Visa Interview

Make an appointment with the U.S. Embassy for your Visa interview after you have received your I-20 AB Form and sent in your Form I-901 with the \$200 payment. After you are awarded a Visa, you may make plans to come to the U.S. through a P.O.E. (Port of Entry).

If you are citizen of Canada or Bermuda, you still need to send in the completed Form I-90 with the \$200 payment, but you don't need to go to a U.S. Embassy for a Visa interview. You can go straight to a P.O.E. with your I-20 AB Form and Passport.

D. Port of Entry (P.O.E) & I-94 Form

Upon arrival at a P.O.E. they will ask to see you I-20 AB Form and Passport, along with either a:

1. Signed, dated and notarized affidavit from parents, guardians, or U.S. sponsor stating that they will fully support the student through their stay in the United States.
2. Proof of financial stability by showing amount of money in cash, travelers checks or a bank statement showing a balance and signed by a bank official.

All students will receive an I-94 Form at the P.O.E. which gives you your F-1 Student Status.

IV. Additional International Student Policies

A. Course Load Requirements

International students admitted to the United States are required by law to be registered as full-time students carrying a minimum of 12 credit hours of academic work per semester.

B. Student Employment

First year international students are not allowed to work off-campus. Jobs on campus are available, but federal regulations state that students are not allowed to work more than 20 hours per week while school is in session.

Second year international students and beyond may also work on-campus or they may work off-campus through a program known as Curricular Practical Training, wherein a student would garner a job offer or internship related to their respective major and then be allowed to work either part-time or full-time off campus.

C. Housing

International students will be required to abide by the regular housing policy as set forth in the college catalog. Married students can either live off campus or live in on-campus apartments (Orfields or Elliot East). Single students over the age of 25 will be required to live off campus or in the on-campus apartments. Single students under the age of 23 are required to live in the residence halls on campus or on-campus apartments.

V. After Completion of Studies

- A.** It is expected that international students will return to the country of their origin upon completion of their course of study at North Central.

B. Optional Practical Training (OPT)

This is available for students who have completed their program of study and wish to work in the United States to gain practical training in their area of study for 12 months following graduation. The job or training must directly relate to your major area of study while you were enrolled in school. Any student looking to do OPT post-graduation must set up an appointment with the International Student Advisor by *February 1st* (Spring Graduates) or *September 1st* (Fall Graduates) to begin the application as the process can take 3 or more months to be processed.